

**Article 1 - Objectives**

GRASP offers travel allowance to allow M.Sc., Ph.D. students and post-docs under the supervision of a PI, member (regular or associate) of GRASP, to present their work at an international meeting.

**Article 2 – Travel allowance description**

Several travel allowances reaching \$1,500 each will be attributed to help cover congress related expenses (transportation, lodging, registration).

**Article 3 – Eligibility**

**3.1** All students / post-docs of GRASP members (regular or associate) and registered full time at the M.Sc., Ph.D. or post-doctoral level at the time of the application are eligible to apply.

**3.2** A student may only receive a Travel award from GRASP once during their studies, even if they begin another degree (ex: If you receive a GRASP travel award during your Master's studies, you are not eligible to receive another GRASP travel award during your Doctorate or Post-Doctorate studies).

**Article 4 – Requested documents**

**4.1** The following documents are requested at the time of the application:

**4.1.1** Motivation letter underlining the interest of the congress chosen (*maximum 1 page*).

**4.1.2** Application form signed by the applicant and the research supervisor.

**4.1.3** An abstract of the work that will be presented at the congress including the following part: introduction, methods, results, conclusions and perspectives (*maximum 1 page*).

**4.1.4** Schedule for the research project: what has been done, what needs to be done after the congress and emphasize the link with the congress (*maximum 1 page*).

**4.1.5** Curriculum vitae of the applicant (*maximum 2 pages*).

**4.2** **Only complete applications will be considered.**

**Article 5 – Submission of the application**

**5.1** The application can be submitted at anytime (no deadline), **but at least 2 months before the meeting starting date.** **Applications will not be accepted after the congress was held.**

**5.2** Fill out the form and follow the indication provided.

**5.3** Each application (**1 original**) correctly completed must be sent to the GRASP office, either by mail or in person, at the following address:

Groupe de Recherche Axé sur la Structure des Protéines (GRASP)

**“GRASP travel allowance”**

Dr. Annick Guyot

McGill University, Bellini Building, Room 453

3649 Promenade Sir William Osler

Montreal – QC – H3G 0B1

**Article 6 - Evaluation of the application and selection criteria**

**6.1** The results will be published via email by the GRASP office no later than one month after the application is received. The decision is final and irrevocable.

**6.2** The application will be evaluated using the following criteria:

**6.2.1** Interest of the applicant as demonstrated in the motivation letter.

**6.2.2** Advancement of the applicant in his research program.

**6.2.3** Relevance of the choice of the congress to the applicant.

**6.2.4** Quality of the abstract submitted to the congress.

**6.2.5** Financial needs.

**Article 7 – Delivery of award**

A cheque is emitted after proof of congress registration and justification of the expenses (up to \$1,500) after the congress is passed.

**Article 8 – Access to the files**

All files are confidential and kept at the GRASP office to be archived. Only the GRASP administration has the right to access them.

For all inquiries, please contact the GRASP coordinator, Dr. Annick Guyot, at: [grasp.med@mcgill.ca](mailto:grasp.med@mcgill.ca)